

Ministry of Education

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Ministère de l'Éducation

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September 7, 2010

Anchuan Jiang
Toronto International College
3550 Victoria Park Ave., Suite 400
Toronto, ON M2H 2N5

Dear Anchuan Jiang,

The Private School Inspection Report related to the secondary school courses offered for credit by your school during the 2009-2010 school year is attached. The report provides an assessment of your school's compliance with Ministry of Education policies and confirms your authority to grant credits towards the Ontario Secondary School Diploma.

If you have any questions about the report, please contact Nancy Gilbert of the Toronto and Area Regional Office at 416-325-2633.

Sincerely,

A handwritten signature in black ink that reads "Anthony Di Lena".

Anthony Di Lena
Coordinator, Private Schools and Attendance Unit

cc: Nancy Gilbert, Toronto and Area Regional Office

MINISTRY OF EDUCATION

PRIVATE SCHOOL INSPECTION REPORT

2009-2010

The purpose of the Ministry of Education's inspection of a private school is to ascertain whether the standard of instruction in courses leading to Ontario Secondary Diploma (OSSD) is satisfactory. This means that the structure of the courses, the quality of the teaching, and the work of the students must be sufficiently consistent with the Ministry of Education's curriculum guidelines and appropriate policy documents.

The Ministry of Education's inspection report is based on interviews with the principal and other school staff, on discussions with teachers, on visits to the classrooms, on observation, and on examination of school documents and records of students' work.

School	Toronto International College	School BSID #	665800
Address	3550 Victoria Park Ave., Suite 400, Toronto, ON M2H 2N5		
Campus *If Applicable	n/a		
Principal	Anchuan Jiang		
Phone	416-493-9188		
E-Mail	dean@ticedu.ca ; principal@ticedu.ca		
Web Site	www.ticedu.ca		
Total Student Enrolment in Credit Courses: 10			
Grade 9	0	Grade 10	0
Grade 11	0	Grade 12	10
Date of Previous Inspection		March 19, 2008	
Previous Inspecting Supervisory Officer		Joan Reimer	
Date of Inspection		July 15, 2010	
Inspecting Supervisory Officer		R.C.Shelswell	

School Description:

Toronto International College is a secondary school offering the OSSD to Visa students.

ITEM	Yes "X"	No "X"	Does not apply "X"	Comments
The school has addressed the Issues from the previous Inspection Report in a satisfactory manner.	x			
The school addressed the Recommendations from the previous Inspection Report in a satisfactory manner.	x			
The school submitted its previous statistical report to the ministry.		x		The principal must complete the statistical report completed and submit it to the Ministry. See Issue #1
<i>School Policies, Practices, Procedures, and Record Keeping</i>				
Course Calendar The Course Calendar contains complete, detailed, accurate, and up-to-date information about diploma requirements and the programs and courses offered by the school	x			
Community Involvement 1. The school establishes a procedure for approval and recording of community involvement activities.	x			
2. The school retains appropriate documentation for community involvement activities.	x			
Ontario Secondary School Literacy Course (OSSLC) The school establishes a procedure for offering the OSSLC.	x			
Substitutions 1. There is an established procedure for the substitution of compulsory courses.	x			

ITEM	Yes "X"	No "X"	Does not apply "X"	Comments
2. There is appropriate documentation in the OSR for substitutions of compulsory courses.			x	The school does not encourage / permit substitutions.
3. Substitutions are indicated with an "x" on the OST.			x	
"Reach Ahead" Credits 1. There is an established procedure for the supervision of elementary students who take secondary "reach ahead" credits.			x	The school does not allow "reach ahead" credits.
2. There is appropriate documentation in the OSR for elementary students who "reach ahead" to take secondary courses.			x	
Prerequisites 1. There is an established procedure for waiving prerequisites.	x			
2. There is appropriate documentation in the OSR when prerequisites are waived.	x			
Attendance There is an established policy regarding student attendance and a procedure for recording student absences.	x			
PLAR 1. There is an established procedure for awarding credit equivalencies.	x			
2. There is a copy of the equivalency assessment in the OSR.	x			
3. There is an established procedure for students who wish to challenge courses.			x	The school does not offer challenge courses.
Independent or Private Study 1. There is an established procedure for offering independent or private study.			x	The school does not offer independent or private study.

ITEM	Yes "X"	No "X"	Does not apply "X"	Comments
2. Records are retained for students involved in independent or private study.			x	
Course Outlines Course outlines are on file and up-to-date.	x			
Music Certificates Copies of certificate are on file for programs in music taken for credit outside the school.			x	The school has not had any students apply for music credits.
Hours for Credits All credit courses are scheduled for a minimum of 110 hours and documented on the school's timetable.	x			
Locally Developed Course There is documentation of Ministry of Education approval of locally developed courses.			x	The school has not applied for Locally Developed Courses.
<i>Classroom Practices: Assessment and Evaluation of Student Achievement</i>				
Assessment and evaluation strategies are based on the provincial curriculum expectations.	x			
Assessment and evaluation strategies are based on the achievement level descriptions and categories in the achievement chart.	x			
Assessment and evaluation strategies are varied in nature, administered over a period of time and designed to provide opportunities for students to demonstrate the full range of their learning.	x			
70% of the grade is based on evaluations conducted throughout the course, with special consideration being given to more recent evidence of achievement.	x			
30% of the grade is based on a final evaluation, in a form suitable to the course content.	x			

ITEM	Yes “X”	No “X”	Does not apply “X”	Comments
<i>School Record Keeping: Ontario Student Records (OSR)</i>				
The school has documented policies and procedures for the establishment, maintenance, use, retention, transfer, and disposal of OSR.	X			
Information is recorded correctly on the OSR Folder.		X		See Issue #2
Report cards are filed for each reporting period.	X			
The type of information stored in the documentation file is appropriate.		X		See Issue #3
Ontario Student Transcript The school initiates, maintains, issues, and stores an OST for every student enrolled in accordance with the <i>Ontario Student Transcript Manual, 2007</i> .		X		See Issue #4

RECOMMENDATIONS

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ISSUE(S)	RESOLUTION
<ol style="list-style-type: none"> 1. ONSIS Report 2. OSR's (Ontario Student record (OSR) Guideline, 2000 3. The Ontario Student Record (OSR) – Documentation File - 3.4 4. Failure to comply with The Ontario Student Transcript Manual, 2007. 	<ol style="list-style-type: none"> 1. The principal indicated that the reporting of the statistics from the previous year was not up to date but committed the school to completing the report by the end of this school year. 2. The principal will ensure that OSR folders are reviewed to ensure that they are completed accurately. 3. The principal must review and maintain information in the documentation file according to the OSR Guideline. 4. OST's must be reviewed to ensure that there is an updated OST that is signed by the principal in every OSR.

AUTHORIZATION TO GRANT CREDITS

x	The Principal is authorized to grant credits.
	The Principal is not authorized to grant credits.
	It is recommended that the school be inspected in school year 2010-2011.