

**Ministry of Education**

Field Services Branch  
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**Ministère de l'Éducation**

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Toronto ON M7A 1L2  
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May 15, 2008

Anchuan Jiang, Principal  
Toronto International College  
4580 Dufferin St, Suite 600  
Toronto, ON M3H 5Y2

Dear Anchuan Jiang,

The *Private School Inspection Report* covering the secondary school courses offered for credit in school year 2007-2008 is attached. The *Report* provides an assessment of the school's compliance with appropriate Ministry of Education policies and indicates the extent of your authority to grant credits towards the Ontario Secondary School Diploma.

If you have any questions about the *Report*, please contact the inspecting supervisory officer directly.

Sincerely,

A handwritten signature in black ink, appearing to read "Rita Waller".

Rita Waller  
Coordinator, Private Schools and Attendance

c.c. Nancy Gilbert, Toronto and Area Regional Office



# Ontario MINISTRY OF EDUCATION

## PRIVATE SCHOOL INSPECTION REPORT

### 2007-2008

The purpose of the Ministry of Education's inspection of a private school is to ascertain whether the standard of instruction in courses leading to Ontario Secondary Diploma (OSSD) is satisfactory. This means that the structure of the courses, the quality of the teaching, and the work of the students must be sufficiently consistent with the Ministry of Education's curriculum guidelines and appropriate policy documents.

The Ministry of Education's inspection report is based on interviews with the principal and other school staff, on discussions with teachers, on visits to the classrooms, on observation, and on examination of school documents and records of students' work.

<b>School</b>	Toronto International College	<b>School BSID Number</b>	665800
<b>Address</b>	4580 Dufferin St, Suite 600, Toronto, ON M3H 5Y2		
<b>Campus, if applicable</b>			
<b>Principal</b>	Mr. Anchuan Jiang		
<b>Phone</b>	416 739 1888		
<b>E-mail</b>	principal@ticedu.ca		
<b>Web Site</b>	ceo@titech.ca		
<b>Total Student Enrolment in Credit Courses: 16</b>			
<i>Grade 9</i>		<i>Grade 10</i>	
<b>Grade 11</b>	2	<b>Grade 12</b>	14
<b>Date of Previous Inspection</b>		November 23, 2005	
<b>Previous Inspecting Supervisory Officer</b>		Nancy Gilbert/ John DeFazio	
<b>Date of Inspection</b>		March 19, 2008	
<b>Inspecting Supervisory Officer</b>		Joan Reimer	

### School Description

Toronto International College operates an international school for students interested in obtaining the secondary school requirements for admission to post-secondary institutions in Canada. Most of the students have previously obtained a secondary school diploma. They range in age from 19-22 years of age.

ITEM	Yes "X"	No "X"	Does not apply "X"	Comments
<i>The school has addressed the Action Items from the previous Inspection Report in a satisfactory manner.</i>	x			<i>Revisions were made to the course calendar</i>
<i>The school addressed the Recommendations from the previous Inspection Report in a satisfactory manner.</i>	x			<i>Assessment and evaluation reflect the use of the four categories</i>
<i>The school submitted its previous statistical report to the ministry.</i>	x			
<b>School Policies, Practices, Procedures, and Record Keeping</b>				
<b>Course Calendar</b> The Course Calendar contains complete, detailed, accurate, and up-to-date information about diploma requirements and the programs and courses offered by the school.	x			
<b>Community Involvement</b> 1. The school establishes a procedure for approval and recording of community involvement activities.	x			
2. The school retains appropriate	X			
<b>Ontario Secondary School Literacy Course (OSSLC)</b> The school establishes a procedure for offering the OSSLC.	x			
<b>Substitutions</b> 1. There is an established procedure for the substitution of compulsory courses.		x		
2. There is appropriate documentation in the OSR for substitutions of compulsory courses.			x	
3. Substitutions are indicated with an "x" on the OST.			x	

ITEM	Yes "X"	No "X"	Does not apply "X"	Comments
<b>"Reach Ahead" Credits</b> 1. There is an established procedure for the supervision of elementary students who take secondary "reach ahead" credits.			X	
2. There is appropriate documentation in the OSR for elementary students who "reach ahead" to take secondary courses.			X	
<b>Prerequisites</b> 1. There is an established procedure for waiving prerequisites.	X			
2. There is appropriate documentation in the OSR when prerequisites are waived.	X			
<b>Attendance</b> There is an established policy regarding student attendance and a procedure for recording student absences.	X			
<b>PLAR</b> 1. There is an established procedure for awarding credit equivalencies.	X			
2. There is a copy of the equivalency assessment in the OSR.			X	
There is an established procedure for students who wish to challenge courses.			X	
<b>Independent or Private Study</b> 1. There is an established procedure for offering independent or private study.			X	
2. Records are retained for students involved in independent or private study.			X	
<b>Course Outlines</b> Course outlines are on file and up to date.	X			See Issues
<b>Music Certificates</b> Copies of certificates are on file for programs in music taken for credit outside the school.			X	
<b>Hours for Credits</b> All credit courses are scheduled for a minimum of 110 hours and documented on the school's timetable.	X			
<b>Locally Developed Course</b> There is documentation of Ministry of Education approval of locally developed courses.			X	

ITEM	Yes "X"	No "X"	Does not apply "X"	Comments
<b>Classroom Practices: Assessment and Evaluation of Student Achievement</b>				
Assessment and evaluation strategies are based on the provincial curriculum expectations.	x			
Assessment and evaluation strategies are based on the achievement level descriptions and categories in the achievement chart.	x			
Assessment and evaluation strategies are varied in nature, administered over a period of time and designed to provide opportunities for students to demonstrate the full range of their learning.	x			See recommendations
70% of the grade is based on evaluations conducted throughout the course, with special consideration being given to more recent evidence of achievement.	x			
30% of the grade is based on a final evaluation, in a form suitable to the course content.	x			
<b>School Record Keeping: Ontario Student Records (OSR)</b>				
The school has documented policies and procedures for the establishment, maintenance, use, retention, transfer, and disposal of OSR.	x			
Information is recorded correctly on the OSR Folder.	x			
Report cards are filed for each reporting period.	x			
The type of information stored in the documentation file is appropriate.	x			
<b>Ontario Student Transcript</b> The school initiates, maintains, issues, and stores an OST for every student enrolled in accordance with the <i>Ontario Student Transcript Manual, 2007</i> .	x			

RECOMMENDATIONS	
<b>ASSESSMENT AND EVALUATION</b> Penalties of mark reduction cannot be given when a test is rewritten.	
ISSUE(S)	RESOLUTION
Course Outlines (OSS 7.1.1.)	Ensure that course outlines are current. Ensure that the correct information is on the appropriate curriculum document
AUTHORIZATION TO GRANT CREDITS	
X	The principal is authorized to grant credits.
	The principal is not authorized to grant credits.
	It is recommended that the school be inspected in school year 2008/09.